

Please note the following rules/restrictions which will apply to rentals of the CPH:

Types of rental: The house may be rented for small receptions, meetings, programs and other events as approved by the executive director. Due to the fragility of the historic structure, we are unable to accommodate weddings. All rental requests must be approved by the executive director.

<u>Capacity</u> - 50 people (guests) CPHM and catering staff are not included in this number.

Hours Events may begin no earlier than 8:00 a.m. and end no later than 9:00 p.m.

<u>Rental Fee/Payment</u> - Rental rate is \$500 per hour with a three hour minimum. A 50% deposit is due two weeks before the event, with the balance due on the day of the event. Please contact the SAH office if your group is a non-profit for the non-profit rate.

Food Caterer must be approved by CPHM. No candles or open flames are permitted including the use of sterno.



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